**Risk Management**

HNS Certification Requirements for CDMHA Volunteers

**Hello and Welcome to our 2021-2022 Hockey Season!**

**\*\*\*Before completing any of the requirements listed below, please contact Joline Robicheau at** [**risk-management@cdmha.ca**](mailto:risk-management@cdmha.ca) **to confirm your interest in volunteering and what requirements are needed for that position.**

**Vaccination Update – September 14, 2021 from Sports Nova Scotia**

**“Starting Oct. 4, people who are 12 and older will need to provide proof of full vaccination to participate in most events and activities that bring groups of people together. While the policy is not yet final, it will apply to participants and spectators for indoor and outdoor sports practices, games, competitions and tournaments as well as indoor and outdoor extracurricular school-based activities, including sports.” –**

**For up to date information please see..** [Recent Updates | Hockey Nova Scotia](https://hockeynovascotia.ca/covid-19/updates)

**Background Checks**

All Clare-Digby Minor Hockey Association volunteers are required to complete the **Criminal Record Check (CRC), Vulnerable Sector Check (VSC), Respect in Sports for Activity Leaders** (previously Speak Out) and **Planning a Safe Return to Hockey**. The Vulnerable Sector Check (VSC) is a police information check plus a check to see if a person has a record suspension (pardon) for sexual offences and replaces the Child Abuse Registry Check.

The CRC and VSC are valid for 3 consecutive hockey seasons beginning September 1st and expires August 31st 3 seasons later. (for example: new checks completed for the 2021-2022 season will be valid from September 2021 to August 2024).

Once all required checks are completed, please contact CDMHA Risk Management director, Joline Robicheau ([risk-management@cdmha.ca](mailto:risk-management@cdmha.ca)) to make arrangements for collection. \*\***Please remember to make a copy for your personal records.** The deadline for the completion and submission of the background checks and courses is **December 1st**.

**HNS Definitions**:

Coach or Head Coach

* A person who is both on the bench during games and on the ice during practices.

Trainer

* A person who is on the bench during the games to attend to any injuries. This person is on the bench or in the rink during practices as well – **but does not go on the ice at all to help with any practices.**

Manager

* A person who volunteers to help out a team with booking ice time, submitting tournament applications and making travel plans, coordinates team budgets and fundraising events. **This person does not go on the bench during games and does not go on the ice during practices.**

**Respect in Sports for Activity Leaders**

In 2012, the Respect in Sports for Activity Leaders (Coaches/volunteers) replaced the Speakout Program. RIS for Activity Leaders became mandatory for all CDMHA volunteers and must be completed before being approved as bench staff. (CDMHA does not currently pay for this course)

**IMPORTANT LINKS:**

\* Respect in Sports for Activity Leaders (coaches/volunteers) Course

<https://hns.respectgroupinc.com/>

\* Hockey Nova Scotia useful information on Background Checks

<https://hockeynovascotia.ca/admin-member/your-safety/volunteer-screening>

\* HNS Letter requesting the Fees for the Criminal Record and Vulnerable Sector Checks be reduced (print and take with you to your local RCMP detachment to have the checks completed)

\*\*\* Source <https://5647e90c-cdn.agilitycms.cloud/crcvscletter.pdf>

**Hockey Nova Scotia Coaching Requirements**

[**https://hockeynovascotia.ca/coach/coaching-requirements**](https://hockeynovascotia.ca/coach/coaching-requirements)

**\*\*\*PLEASE NOTE\*\*\***

Hockey Nova Scotia will invoice Clare-Digby Minor Hockey Association for all clinics. **CDMHA will only pay for the clinics that are required to be taken by our registered and rostered coaches.** Therefore, CDMHA will advise HNS of any clinics that were not required and HNS will in turn charge the individual for the full cost of the clinic.CDMHA is invoiced for registered clinics whether the individual participates or not.  **An individual who registers for a clinic and does not attend will be charged the full cost by HNS.**

**Clinic Fees** (subject to change)

Intro/Community Coach Program - $111.79 (HST included)

Hockey Canada Safety Program - $40.25 (HST included)

National Coaches Certification Program - $141.77 (HST included)